



## EDUCATION

### unpaid internship

- 1. Application for issuance of approval/extension** of approval of temporary residence in BiH (you may undertake the form at the field office or download from the official website of Service, it has to be duly completed by hand or typed, signed by the applicant of application and printed on one sheet of paper, both sides),
- 2. BAM 150** of administrative fee for approval/extension of temporary residence,
- 3. Recent photo**, size 35x45 mm,
- 4. Copy of passport**- page with data, last entry into BiH, visa for long term residence visa 'D' - time validation of travel document should be at least three months longer than requested period of approval of temporary residence,
- 5. Copy of form of registration of alien's residence** - 'white card' (only when he/she submits application for approval of temporary residence),
- 6. Copy of last decision / notice** on approved temporary residence or stickers of approval of temporary residence (only when is being submitted for extension of temporary residence)
- 7. Contract on provision** of professional training without a compensation concluded with a legal entity to provide him/her with the training or internship;
- 8. Evidence** that he/she is familiar with one of the languages in official usage in BiH,
- 9. Evidence** that the legal entity to provide him/her with the training or internship shall assume the responsibility of his/her means for subsistence, health insurance and return,
- 10. Medical attestation** issued no later than three months prior to the date of submitted application indicating that the alien does not suffer from a disease presenting a threat to public health in BiH, issued by the competent medical institution for conducting medical checks. The medical certificate is not being added on occasion of residence extension except in extraordinary cases upon the evaluation of competent field office,
- 11. Evidence on secured health insurance** in BiH for alien (insurance policy, copy of health card, evidence on registration at the Fund of health, evidence on paid individual or collective travel health insurance, work permit and other evidences),
- 12. Attestation** of the competent authority in the alien's country of origin confirming that no criminal proceedings and penalty for criminal acts have been imposed against him/her. Such certificated shall not be issued later than six months prior the date of submitted residence application. This evidence is not being disseminated for minors of age until 14 years an aliens submitting application for extension of temporary residence except in extraordinary cases upon evaluation of competent field office,
- 13. Evidence that no criminal proceeding** is being conducted issued by the competent court in BiH, not longer than 6 months prior to submitting application **and certificate on no criminal record** issued by competent Ministry of Internal Affairs in BiH, if checks are not disseminated officially (evidence is not being disseminate when it is approval of residence),
- 14. Evidence on secured accommodation in BiH** - evidence on possession of real estate wherein is located apartment or contract on rent of apartment, statement by landlord where alien has secured accommodation giving consent for the utilization of apartment with evidence on property or utilization of apartment.

**All foreign documents must be translated  
into one of languages which are in official usage in BiH!**

**All aforesaid evidences are being enclosed in original or certified copy, except evidence of item 5, and 6, and evidence of item 4 must be delivered in two samples, wherein one sample is certified and other in copy.**