



WORK WITHOUT WORK PERMIT lecturers within cultural cooperation

- 1. Application for issuance of approval/extension of approval** of temporary residence in BiH (you may undertake the form at the field office or download from the official website of Service, it has to be duly completed by hand or typed, signed by the applicant of application and printed on one sheet of paper, both sides),
- 2. BAM 150 of administrative fee** for approval/extension of temporary residence,
- 3. Recent photo**, size 35x45 mm,
- 4. Copy of passport**- page with data, last entry into BiH, visa for long term residence visa 'D'- time validation of travel document should be at least three months longer than requested period of approval of temporary residence,
- 5. Copy of form of registration of alien's residence** - 'white card'
(only when he/she submits application for approval of temporary residence),
- 6. Copy of last decision/notice** on approved temporary residence or sticker of approval of temporary residence (only when he/she submits application for extension of temporary residence,
- 7. Evidence** that an alien is expert, teacher or lecturer of foreign cultural or educational institutions
- 8. Certificate** on existence of program of cultural and educational cooperation with an evidence on engagement of alien and period of engagement,
- 9. Certificate** of educational or cultural institutions, legal entity or management authority engaging alien that shall bear all costs of accommodation, costs of medical treatment, ensure subsistence and pay other costs which may incur during alien's stay in BiH, costs of placing under surveillance or forcibly removal, as well as all other costs of alien's exit from BiH.
- 10. Medical attestation** issued no later than three months indicating that the alien does not suffer from a disease presenting a threat to public health in BiH, (original or certified copy). The medical certificate is not being added on occasion of residence extension except in extraordinary cases upon the evaluation of competent field office,
- 11. Evidence** on secured health insurance in BiH (insurance policy, copy of health card, evidence on registration at the Fund of health, evidence on paid individual or collective travel health insurance, and other evidences),
- 12. Attestation** of the competent authority in the alien's country of origin confirming that no criminal proceedings and penalty for criminal acts have been imposed against him/her. Such certificated shall not be issued later than six months prior the date of submitted residence application (original or certified copy); this evidence is not being sent for aliens submitting request for extension of temporary residence except in extraordinary cases upon the evaluation of competent field office.
- 13. Evidence that no criminal proceeding** is being conducted issued by the competent court in BiH, not longer than 6 months prior to submitting application **and certificate on no criminal record** issued by competent Ministry of Internal Affairs in BiH, if checks are not disseminated officially (evidence is not being disseminate when it is approval of residence),
- 14. Evidence on secured accommodation in BiH** - evidence on possession of real estate wherein is located apartment or contract on rent of apartment, statement by landlord where alien has secured accommodation giving consent for the utilization of apartment with evidence on property or utilization of apartment.

**All foreign documents must be translated
at one of languages which are in official usage in BiH!**

All aforesaid evidences are being enclosed in original or certified copy, except evidence of item 5, and 6, and evidence of item 4 must be delivered in two samples, wherein one sample is certified and other in copy.